

## Import instructions for hybridomas

1. **Airbill:** Under description list “hybridomas” and under value list “\$25”. It is very important to include our telephone number (650-938-4300) on the Airbill in case the package is stopped in customs.

2. **Invoice:** You will need four (4) copies. Include with the airbill (**not** inside the package). Under description put “hybridomas” and “This material is for in vitro manufacturing purposes and is NON-INFECTIOUS”. List Value(cost or price) as “\$25”.

3. **Statement from Shipper/Producer:** Please complete the statement and include the original with the airbill (**not** inside the package).

4. **Packaging:** Hybridomas should be packaged in an approved insulated container ( 2 inch thick walls) along with dry ice to keep the cells frozen. Typically these shipments take 3-4 days to reach us. Place a dry ice label (UN1845) label on the outside of the container. Alternatively, hybridomas from a live culture may be placed in a 15 ml conical centrifuge tube that is completely filled with media, sealed in a ziplock bag and placed in an insulated container with wet or “blue” ice packs that have been warmed to 37 °C.

Be sure that the description (hybridomas) and the value (\$25) is the same on the airbill and the invoice.

SEND ONLY ON A MONDAY

Please contact me if you have any questions. Thank you for your assistance.

Sincerely,

John S. Kenney, Ph.D